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**BRACKNELL FOREST BOROUGH COUNCIL  
LIST OF FORTHCOMING NON-KEY DECISIONS (16 OCTOBER 2015)**

This document lists all non-key decisions due to be taken in the coming months.

The decision makers referred to throughout this document are as follows:

**Executive:**

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Chairman)

Councillor :Peter Heydon, Executive Member for Transformation & Finance (Vice-Chairman)

Councillor Chris Turrell, Executive Member for Planning & Transport

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Councillor Dorothy Hayes, Executive Member for the Environment

Councillor Iain McCracken, Executive Member for Culture, Corporate Services & Public Protection

**Bracknell Town Centre Regeneration Committee:**

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration (Chairman)

Councillor Chris Turrell, Executive Member for Planning & Transport

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning

Councillor Iain McCracken, Executive Member for Culture, Corporate Services & Public Protection

Each individual executive member may also make decisions as too may the following officers:

Timothy Wheadon, Chief Executive, Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Alison Sanders, Director of Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ

Vincent Paliczka, Director of Environment, Culture & Communities, Time Square, Market Street, Bracknell RG12 1JD.

John Nawrockyi, Interim Director of Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell RG12 1JD.

Janette Karklins, Director of Children, Young People & Learning, Seymour House, 38 Broadway, Bracknell RG12 1AU.

For any query regarding this document, please contact Derek Morgan in Democratic Services on (01344) 352044 or [derek.morgan@bracknell-forest.gov.uk](mailto:derek.morgan@bracknell-forest.gov.uk).

**LIST OF NON-KEY DECISIONS**

<b>Reference</b>	<b>Title</b>	<b>Decision Maker and Date of Decision</b>
I055651	Changes in Charges for Garden Waste Collections 2016/17	Executive 20 Oct 2015
I055667	Control of Horses Act 2015	Executive 20 Oct 2015
I055129	Council Plan 2015-19	Executive 20 Oct 2015
I055657	Highways Infrastructure Asset Management Plan	Executive 20 Oct 2015
I054454	Local Enforcement Plan (Planning)	Executive 20 Oct 2015
I056229	Secondary School Expansion and Leisure Provision on School Sites	Executive 20 Oct 2015
I054657	Bracknell Town Centre Resgeneration Update Report	Bracknell Town Centre Regeneration Committee 2 Nov 2015
I056617	Extension of Call Off Terms - Collection & Delivery Mail Services	Director of Corporate Services 3 Nov 2015
I056594	Facilities Management Category Strategy Extension	Executive Member for Transformation & Finance 3 Nov 2015
I056744	Order under existing framework for the provision of cleaning to all civic offices, libraries and other buildings.	Director of Corporate Services, Executive Member for Transformation & Finance 3 Nov 2015
I056685	Advocacy Service	Executive Member for Adult Services, Health and Housing 16 Nov 2015
I056969	Appointment of a school provider for Amen Corner North	Executive 17 Nov 2015
I056903	Examination and Test Performance in Bracknell Forest Schools: Academic Year 2014 – 2015	Executive 17 Nov 2015
I056585	Implementation of the Care Act	Executive 17 Nov 2015
I056174	Implementing a Multi Agency Safeguarding Hub (MASH) in Bracknell Forest	Executive 17 Nov 2015
I055760	Review of Statement of Licensing Policy	Executive 17 Nov 2015
I056240	School Provider Processes and update to the arrangements for a sponsor for the Binfield Learning Village	Executive 17 Nov 2015
I055948	Smoking Cessation Procurement	Executive 17 Nov 2015
I056686	Falls Prevention Advisory Service	Director of Adult Social Care, Health & Housing 18 Nov 2015
I054937	Amendment to the Post 16 Transport Policy 2015/16 and to approve SEN Transport Policy 2016/17	Executive Member for Children, Young People & Learning 20 Nov 2015
I054843	Education Capital Programme - Edgbarrow School Expansion Procurement Plan	Executive Member for Children, Young People & Learning 20 Nov 2015
I056945	Procurement Plan for the provision of Postal Services	Director of Corporate Services, Executive Member for Transformation & Finance 26 Nov 2015
I055758	Carers Services	Director of Adult Social Care, Health & Housing 14 Dec 2015
I055878	Award of Main Contract for Coral Reef Refurbishment	Executive 15 Dec 2015
I052737	Capital Budget 2016/17	Executive 15 Dec 2015
I056052	Council Tax Reduction Scheme	Executive 15 Dec 2015

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I056053	Draft Homeless Strategy	Executive 15 Dec 2015
I055429	Drug & Alcohol Recovery Services	Executive 15 Dec 2015
I053133	Economic and Inward Investment Strategy 2016-26	Executive 15 Dec 2015
I052627	Revenue Budget 2016/17	Executive 15 Dec 2015
I055761	Review of Statement of Gambling Principles	Executive 15 Dec 2015
I051899	School Places Plan 2015-2020	Executive 15 Dec 2015
I055270	Bracknell Town Centre Regeneration Committee	Bracknell Town Centre Regeneration Committee 4 Jan 2016
I054237	Bracknell Forest Sensory Needs Strategy	Executive 26 Jan 2016
I056492	Equality Information Publishing 2014-15	Executive Member for Council Strategy and Community Cohesion 26 Jan 2016
I056436	South Hill Park Annual Revenue Grant 2016/2017	Executive 26 Jan 2016
I052738	Capital Budget 2016/17	Executive 9 Feb 2016
I052628	Revenue Budget 2016/17	Executive 9 Feb 2016
I056119	Binfield Learning Village: Appointment of School Sponsor	Executive 8 Mar 2016
I056042	Amen Corner North: Appointment of School Sponsor	Executive Member for Children, Young People & Learning 10 Mar 2016
I052927	Financial Reporting Process (Budget Book 2016/17)	Executive Member for Transformation & Finance 31 Mar 2016
I056853	Corporate Asset Management Plan - Annual Update	Executive 12 Apr 2016
I056356	Home to School Transport and Occasional Transport Services	Executive 12 Apr 2016

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**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 20 Oct 2015 in respect of the following:

**TITLE:** Changes in Charges for Garden Waste Collections 2016/17

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

To ensure that the cost of the garden waste service which is an opt-in non-statutory service covers the cost of the service provided by SITA and associated costs.

**ISSUE REFERENCE:** I055651

**FIRST PUBLISHED:** 12 August 2015

The Executive will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Janet Dowlman, Head of Environmental Services Environment, Culture and Communities, Market Street, Time Square, Bracknell, RG12 1JD  
Tel: 01344 352511 janet.dowlman@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 20 Oct 2015 in respect of the following:

**TITLE:** Control of Horses Act 2015

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

A new discretionary power has become available in respect of the fly grazing of horses. This report outlines potential implications for the Council should it decide to use the power, and proposes the adoption of a Strategy.

**ISSUE REFERENCE:** I055667

**FIRST PUBLISHED:** 13 August 2015

The Executive will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Robert Sexton, Head of Regulatory Services Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1AQ  
Tel: 01344 352580 robert.sexton@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 20 Oct 2015 in respect of the following:

**TITLE:** Council Plan 2015-19

**SERVICE AREA:** Chief Executive's Office

**PURPOSE OF DECISION:**

The Executive are asked to agree the recommendation to Council (25 November 2015)

**ISSUE REFERENCE:** I055129

**FIRST PUBLISHED:** 8 July 2015

The Executive will be considering a report prepared by the Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Jean Thomson, PA to the Assistant Chief Executive Chief Executive's Office, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 355604 [jean.thomson@bracknell-forest.gov.uk](mailto:jean.thomson@bracknell-forest.gov.uk), Genny Webb, Head of Performance and Partnerships Chief Executive's Office, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352172 [genny.webb@bracknell-forest.gov.uk](mailto:genny.webb@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 20 Oct 2015 in respect of the following:

**TITLE:** Highways Infrastructure Asset Management Plan

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

This report proposes the adoption of a Highways Infrastructure Asset Management Plan

**ISSUE REFERENCE:** I055657

**FIRST PUBLISHED:** 13 August 2015

The Executive will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Anthony Radford-Foley, Head of Highways Asset Management Highways Asset Management, Environment, Culture & Communities, Time Square, Bracknell, RG12 1JD Tel: 01344 351904 [anthony.radford-foley@bracknell-forest.gov.uk](mailto:anthony.radford-foley@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 20 Oct 2015 in respect of the following:

**TITLE:** Local Enforcement Plan (Planning)

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

To approve a Local Enforcement Plan setting out how the enforcement service will be delivered, including how different types of breaches will be prioritised.

**ISSUE REFERENCE:** I054454

**FIRST PUBLISHED:** 8 June 2015

The Executive will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Max Baker, Head of Planning Environment, Culture & Communities, Time Square, Bracknell, Berkshire, RG12 1JD Tel: 01344 351902 max.baker@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 20 Oct 2015 in respect of the following:

**TITLE:** Secondary School Expansion and Leisure Provision on School Sites

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

To agree the proposals to alter the provision and management of Sports Centres on Edgbarrow and Sandhurst School sites.

**ISSUE REFERENCE:** I056229

**FIRST PUBLISHED:** 7 September 2015

The Executive will be considering a report prepared by the Director of Children, Young People & Learning, Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Dr Janette Karklins, Director of Children, Young People & Learning Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 354182 [janette.karklins@bracknell-forest.gov.uk](mailto:janette.karklins@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Bracknell Town Centre Regeneration Committee is to be asked to make a non-key decision on 2 Nov 2015 in respect of the following:

**TITLE:** Bracknell Town Centre Resgeneration Update Report

**SERVICE AREA:** Chief Executive's Office

**PURPOSE OF DECISION:**

To update the Committee on the regeneration of Bracknell town centre.

**ISSUE REFERENCE:** I054657

**FIRST PUBLISHED:** 12 June 2015

The Bracknell Town Centre Regeneration Committee will be considering a report prepared by the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Veryan Lyons, Regeneration Officer Chief Executive's Office, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 351614 [veryan.lyons@bracknell-forest.gov.uk](mailto:veryan.lyons@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Bracknell Town Centre Regeneration Committee in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Director of Corporate Services is to be asked to make a non-key decision on 3 Nov 2015 in respect of the following:

**TITLE:** Extension of Call Off Terms - Collection & Delivery Mail Services

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To extend the postal services call off contract with Whistl (formerly known as TNT) under the Government Procurement Service Postal Collection/Delivery Framework Agreement by a further two years (2 x 12 month extensions).

**ISSUE REFERENCE:** I056617

**FIRST PUBLISHED:** 30 September 2015

The Director of Corporate Services will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Angela Aktas Central Post & Support Team, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 352265 [angela.aktas@bracknell-forest.gov.uk](mailto:angela.aktas@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Director of Corporate Services in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive Member for Transformation & Finance is to be asked to make a non-key decision on 3 Nov 2015 in respect of the following:

**TITLE:** Facilities Management Category Strategy Extension

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To note progress on the Facilities Management category strategy action plan.

**ISSUE REFERENCE:** I056594

**FIRST PUBLISHED:** 29 September 2015

The Executive Member for Transformation & Finance will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Steven Caplan, Chief Officer: Property Corporate Property, 3rd Floor, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352474 [steven.caplan@bracknell-forest.gov.uk](mailto:steven.caplan@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Transformation & Finance in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Director of Corporate Services, Executive Member for Transformation & Finance is to be asked to make a non-key decision on 3 Nov 2015 in respect of the following:

**TITLE:** Order under existing framework for the provision of cleaning to all civic offices, libraries and other buildings.

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To approve a two year order under the existing framework for the provision of cleaning to all civic buildings, libraries and other smaller establishments within the Borough until January 2018.

**ISSUE REFERENCE:** I056744

**FIRST PUBLISHED:** 6 October 2015

The Director of Corporate Services, Executive Member for Transformation & Finance will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Claire Garton, Contracts Manager Procurement, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352916  
claire.garton@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Director of Corporate Services, Executive Member for Transformation & Finance in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive Member for Adult Services, Health and Housing is to be asked to make a non-key decision on 16 Nov 2015 in respect of the following:

**TITLE:** Advocacy Service

**SERVICE AREA:** Adult Social Care, Health & Housing

**PURPOSE OF DECISION:**

To approve the Adult Social Care, Health & Housing tender for an Advocacy Service, following a competitive tender process.

**ISSUE REFERENCE:** I056685

**FIRST PUBLISHED:** 5 October 2015

The Executive Member for Adult Services, Health and Housing will be considering a report prepared by the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Zoë Johnstone, Chief Officer: Adults & Joint Commissioning Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 351365 [zoe.johnstone@bracknell-forest.gov.uk](mailto:zoe.johnstone@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Adult Services, Health and Housing in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 17 Nov 2015 in respect of the following:

**TITLE:** Appointment of a school provider for Amen Corner North

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

To confirm the process and timeline for the appointment of a school sponsor for the proposed new primary school to the north of Amen Corner.

**ISSUE REFERENCE:** I056969

**FIRST PUBLISHED:** 15 October 2015

The Executive will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Graham Symonds, Policy and Commissioning Manager Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 354067 [graham.symonds@bracknell-forest.gov.uk](mailto:graham.symonds@bracknell-forest.gov.uk).

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Not applicable

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 17 Nov 2015 in respect of the following:

**TITLE:** Examination and Test Performance in Bracknell Forest Schools: Academic Year 2014 – 2015

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

To inform the Executive of the work of the School Improvement Service and schools' end of year results for the academic year 2014-15

**ISSUE REFERENCE:** I056903

**FIRST PUBLISHED:** 14 October 2015

The Executive will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Christine McInnes, Chief Officer: Learning & Achievement Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 354185 [christine.mcinnnes@bracknell-forest.gov.uk](mailto:christine.mcinnnes@bracknell-forest.gov.uk).

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Information relating to the financial or business affairs of any particular person (including the authority holding that information).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 17 Nov 2015 in respect of the following:

**TITLE:** Implementation of the Care Act

**SERVICE AREA:** Adult Social Care, Health & Housing

**PURPOSE OF DECISION:**

To decide on charging options for Adult Social Care arising out of new powers and duties in the Care Act, following the recent Consultation approved by the Executive on 21st July 2015.

**ISSUE REFERENCE:** I056585

**FIRST PUBLISHED:** 29 September 2015

The Executive will be considering a report prepared by the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Neil Haddock, Head of Performance and Resources Head of Performance and Resources, Adult Social Care, Health & Housing, Time Square, Bracknell, RG12 1JD Tel: 01344 351385 [neil.haddock@bracknell-forest.gov.uk](mailto:neil.haddock@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 17 Nov 2015 in respect of the following:

**TITLE:** Implementing a Multi Agency Safeguarding Hub (MASH) in Bracknell Forest

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

To inform the Executive about the progress with the MASH project and to endorse the MASH implementation programme to be fully operational from May 2016.

**ISSUE REFERENCE:** I056174

**FIRST PUBLISHED:** 3 September 2015

The Executive will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Mairead Panetta, Head of Safeguarding Childrens Services - Prevention, Children, Young People & Learning, Time Square, Bracknell, RG12 1JD Tel: 01344 351523 [mairread.panetta@bracknell-forest.gov.uk](mailto:mairread.panetta@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 17 Nov 2015 in respect of the following:

**TITLE:** Review of Statement of Licensing Policy

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

The purpose of the report is to gain Council approval for the publication of a revised Statement of Licensing Policy by 7 January 2016. If a policy is not produced, agreed and published by that date, the Council will not be able to carry out its decision making functions under the Licensing Act 2003.

The Executive is invited to endorse the Policy prior to submission to Council.

**ISSUE REFERENCE:** I055760

**FIRST PUBLISHED:** 17 August 2015

The Executive will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Robert Sexton, Head of Regulatory Services Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1AQ  
Tel: 01344 352580 robert.sexton@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

Unrestricted

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 17 Nov 2015 in respect of the following:

**TITLE:** School Provider Processes and update to the arrangements for a sponsor for the Binfield Learning Village

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

To confirm the process for the appointment of school sponsors for proposed new academy schools and to note an update to the timeline in relation to the Binfield Learning Village.

**ISSUE REFERENCE:** I056240

**FIRST PUBLISHED:** 8 September 2015

The Executive will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Graham Symonds, Policy and Commissioning Manager Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 354067 [graham.symonds@bracknell-forest.gov.uk](mailto:graham.symonds@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 17 Nov 2015 in respect of the following:

**TITLE:** Smoking Cessation Procurement

**SERVICE AREA:** Adult Social Care, Health & Housing

**PURPOSE OF DECISION:**

To seek a decision for approval of the chosen provider after the procurement has been completed. The Smoking Cessation contract went to competitive tender in August 2015 with a 'chosen' provider to be identified by 9th October 2015.

**ISSUE REFERENCE:** I055948

**FIRST PUBLISHED:** 24 August 2015

The Executive will be considering a report prepared by the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Dr Lisa McNally, Consultant in Public Health Public Health, Adult Social Care, Health & Housing, 4th Floor North, Time Square, Market Street, RG12 1JD Tel: 01344 355214 [lisa.mcnally@bracknell-forest.gov.uk](mailto:lisa.mcnally@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Director of Adult Social Care, Health & Housing is to be asked to make a non-key decision on 18 Nov 2015 in respect of the following:

**TITLE:** Falls Prevention Advisory Service

**SERVICE AREA:** Adult Social Care, Health & Housing

**PURPOSE OF DECISION:**

To go out to competitive tender for:

- A falls prevention advisory service for one year, which will provide assessment and a package of community based support for Bracknell Forest residents over 65 in order to reduce falls risk.
- A programme of strength and balance classes for residents over 65 for one year.

**ISSUE REFERENCE:** I056686

**FIRST PUBLISHED:** 5 October 2015

The Director of Adult Social Care, Health & Housing will be considering a report prepared by the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Dr Lisa McNally, Consultant in Public Health Public Health, Adult Social Care, Health & Housing, 4th Floor North, Time Square, Market Street, RG12 1JD Tel: 01344 355214 [lisa.mcnally@bracknell-forest.gov.uk](mailto:lisa.mcnally@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Director of Adult Social Care, Health & Housing in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

Unrestricted

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive Member for Children, Young People & Learning is to be asked to make a non-key decision on 20 Nov 2015 in respect of the following:

**TITLE:** Amendment to the Post 16 Transport Policy 2015/16 and to approve SEN Transport Policy 2016/17

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

To agree an amendment to the Post 16 Transport Policy and to agree the SEN Transport Policy for 2016/17

**ISSUE REFERENCE:** I054937

**FIRST PUBLISHED:** 25 June 2015

The Executive Member for Children, Young People & Learning will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Amanda Wilton, Head of Targeted Service Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 354198 [amanda.wilton@bracknell-forest.gov.uk](mailto:amanda.wilton@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Children, Young People & Learning in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

Unrestricted

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive Member for Children, Young People & Learning is to be asked to make a non-key decision on 20 Nov 2015 in respect of the following:

**TITLE:** Education Capital Programme - Edgbarrow School Expansion Procurement Plan

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

Approval of the procurement plan for expansion works at Edgbarrow School.

**ISSUE REFERENCE:** I054843

**FIRST PUBLISHED:** 23 June 2015

The Executive Member for Children, Young People & Learning will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from David Watkins, Chief Officer: Strategy, Resources and Early Intervention Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 354061 david.watkins@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Children, Young People & Learning in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Director of Corporate Services, Executive Member for Transformation & Finance is to be asked to make a non-key decision on 26 Nov 2015 in respect of the following:

**TITLE:** Procurement Plan for the provision of Postal Services

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To approve the procurement plan for procuring a new postal service to commence in 2016.

**ISSUE REFERENCE:** I056945

**FIRST PUBLISHED:** 15 October 2015

The Director of Corporate Services, Executive Member for Transformation & Finance will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Angela Aktas Central Post & Support Team, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 352265 [angela.aktas@bracknell-forest.gov.uk](mailto:angela.aktas@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Director of Corporate Services, Executive Member for Transformation & Finance in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

Unrestricted

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Director of Adult Social Care, Health & Housing is to be asked to make a non-key decision on 14 Dec 2015 in respect of the following:

**TITLE:** Carers Services

**SERVICE AREA:** Adult Social Care, Health & Housing

**PURPOSE OF DECISION:**

To approve the recommendation to award a contract for the Carers Service following a competitive tender.

**ISSUE REFERENCE:** I055758

**FIRST PUBLISHED:** 17 August 2015

The Director of Adult Social Care, Health & Housing will be considering a report prepared by the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Mira Haynes, Chief Officer: Older People & Long Term Conditions Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 351599 mira.haynes@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Director of Adult Social Care, Health & Housing in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

Unrestricted

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 15 Dec 2015 in respect of the following:

**TITLE:** Award of Main Contract for Coral Reef Refurbishment

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

This contract will involve the replacement of the main roof and flume tower. Additionally refurbishment of ancillary roofs, toilets and other internal areas. The previously awarded aquatic contract for the design, provision and installation of flumes will be novated into this contract when awarded.

**ISSUE REFERENCE:** I055878

**FIRST PUBLISHED:** 20 August 2015

The Executive will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Vincent Paliczka, Director of Environment, Culture & Communities Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 351750 [vincent.paliczka@bracknell-forest.gov.uk](mailto:vincent.paliczka@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

Unrestricted

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 15 Dec 2015 in respect of the following:

**TITLE:** Capital Budget 2016/17

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To approve the Council's budget proposals for consultation.

**ISSUE REFERENCE:** I052737

**FIRST PUBLISHED:** 4 March 2015

The Executive will be considering a report prepared by the Borough Treasurer. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Alan Nash, Borough Treasurer Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352179 alan.nash@bracknell-forest.gov.uk, Calvin Orr, Chief Technical Accountant Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352125 calvin.orr@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

Unrestricted

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 15 Dec 2015 in respect of the following:

**TITLE:** Council Tax Reduction Scheme

**SERVICE AREA:** Adult Social Care, Health & Housing

**PURPOSE OF DECISION:**

To consider proposals to change the existing Council Tax Reduction Scheme for 2016/17.

**ISSUE REFERENCE:** I056052

**FIRST PUBLISHED:** 28 August 2015

The Executive will be considering a report prepared by the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Simon Hendey, Chief Officer: Housing Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 351688 [simon.hendey@bracknell-forest.gov.uk](mailto:simon.hendey@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 15 Dec 2015 in respect of the following:

**TITLE:** Draft Homeless Strategy

**SERVICE AREA:** Adult Social Care, Health & Housing

**PURPOSE OF DECISION:**

To consider a draft of the Homeless Strategy 2015/2020.

**ISSUE REFERENCE:** I056053

**FIRST PUBLISHED:** 27 August 2015

The Executive will be considering a report prepared by the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Simon Hendey, Chief Officer: Housing Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 351688 [simon.hendey@bracknell-forest.gov.uk](mailto:simon.hendey@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 15 Dec 2015 in respect of the following:

**TITLE:** Drug & Alcohol Recovery Services

**SERVICE AREA:** Adult Social Care, Health & Housing

**PURPOSE OF DECISION:**

Following a formal tender exercise to agree to the awarding of a contract to a Prime Provider for the Drug & Alcohol Recovery Services.

**ISSUE REFERENCE:** I055429

**FIRST PUBLISHED:** 22 July 2015

The Executive will be considering a report prepared by the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Mira Haynes, Chief Officer: Older People & Long Term Conditions Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 351599 mira.haynes@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

Unrestricted

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 15 Dec 2015 in respect of the following:

**TITLE:** Economic and Inward Investment Strategy 2016-26

**SERVICE AREA:** Chief Executive's Office

**PURPOSE OF DECISION:**

To endorse the Local Economic Framework for the Borough.

**ISSUE REFERENCE:** I053133

**FIRST PUBLISHED:** 23 March 2015

The Executive will be considering a report prepared by the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Robert Jolley, Team Manager - Business & Enterprise Business & Enterprise, Chief Executive's Office, Easthampstead House, Bracknell, RG12 1AQ Tel: 01344 351444 robert.jolley@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 15 Dec 2015 in respect of the following:

**TITLE:** Revenue Budget 2016/17

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To approve the Council's budget proposals for consultation.

**ISSUE REFERENCE:** I052627

**FIRST PUBLISHED:** 27 February 2015

The Executive will be considering a report prepared by the Borough Treasurer. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Alan Nash, Borough Treasurer Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352179 alan.nash@bracknell-forest.gov.uk, Arthur Parker, Chief Accountant Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352158 arthur.parker@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

Unrestricted

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 15 Dec 2015 in respect of the following:

**TITLE:** Review of Statement of Gambling Principles

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

The purpose of the report is to gain Council approval for the publication of a revised Statement of Gambling Policy by 30 January 2016. If a policy is not produced, agreed and published by that date, the Council will not be able to carry out its decision making functions under the Licensing Act 2003.

The Executive is invited to endorse the Policy prior to submission to Council.

**ISSUE REFERENCE:** I055761

**FIRST PUBLISHED:** 17 August 2015

The Executive will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Robert Sexton, Head of Regulatory Services Environment, Culture & Communities, Time Square, Market Street, Bracknell, RG12 1AQ  
Tel: 01344 352580 robert.sexton@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

Unrestricted

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 15 Dec 2015 in respect of the following:

**TITLE:** School Places Plan 2015-2020

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

To approve the annual update of the School Places Plan that describes latest pupil data, forecasts of pupil numbers for the next five years and a commentary on the need to add school capacity.

**ISSUE REFERENCE:** I051899

**FIRST PUBLISHED:** 23 January 2015

The Executive will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Graham Symonds, Policy and Commissioning Manager Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 354067 [graham.symonds@bracknell-forest.gov.uk](mailto:graham.symonds@bracknell-forest.gov.uk).

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Not applicable

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

Unrestricted

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Bracknell Town Centre Regeneration Committee is to be asked to make a non-key decision on 4 Jan 2016 in respect of the following:

**TITLE:** Bracknell Town Centre Regeneration Committee

**SERVICE AREA:** Chief Executive's Office

**PURPOSE OF DECISION:**

To obtain endorsement and approval to the continuing approach to the Town Centre Regeneration

**ISSUE REFERENCE:** I055270

**FIRST PUBLISHED:** 17 July 2015

The Bracknell Town Centre Regeneration Committee will be considering a report prepared by the Assistant Chief Executive. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Veryan Lyons, Regeneration Officer Chief Executive's Office, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 351614 [veryan.lyons@bracknell-forest.gov.uk](mailto:veryan.lyons@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Bracknell Town Centre Regeneration Committee in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

Unrestricted

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 26 Jan 2016 in respect of the following:

**TITLE:** Bracknell Forest Sensory Needs Strategy

**SERVICE AREA:** Adult Social Care, Health & Housing

**PURPOSE OF DECISION:**

The Bracknell Forest Sensory Needs Strategy sets out the needs of people with sensory needs living in Bracknell Forest and identifies priorities for support. This Strategy covers 2015 – 2020.

**ISSUE REFERENCE:** I054237

**FIRST PUBLISHED:** 27 May 2015

The Executive will be considering a report prepared by the Director of Adult Social Care, Health & Housing. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Mira Haynes, Chief Officer: Older People & Long Term Conditions Adult Social Care, Health & Housing, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 351599 mira.haynes@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

Unrestricted

**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive Member for Council Strategy and Community Cohesion is to be asked to make a non-key decision on 26 Jan 2016 in respect of the following:

**TITLE:** Equality Information Publishing 2014-15

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To approve the publication of workforce and service based equality information which the Council is required to produce annually together with an overarching report which summarises the above and includes other data relating to other aspects of the Equalities Act.

**ISSUE REFERENCE:** I056492

**FIRST PUBLISHED:** 22 September 2015

The Executive Member for Council Strategy and Community Cohesion will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Abby Thomas, Head of Community Engagement and Equalities Community Engagement & Equalities, Corporate Services, Easthampstead House, Bracknell, RG12 1AQ Tel: 01344 353307 [abby.thomas@bracknell-forest.gov.uk](mailto:abby.thomas@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Council Strategy and Community Cohesion in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**BRACKNELL FOREST COUNCIL**

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)  
(ENGLAND) REGULATIONS 2012**

**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 26 Jan 2016 in respect of the following:

**TITLE:** South Hill Park Annual Revenue Grant 2016/2017

**SERVICE AREA:** Environment, Culture & Communities

**PURPOSE OF DECISION:**

To determine a request for revenue grant aid submitted by South Hill Park Trust. All recommendations are subject to the Council approving the final budget for 2016/17.

**ISSUE REFERENCE:** I056436

**FIRST PUBLISHED:** 18 September 2015

The Executive will be considering a report prepared by the Director of Environment, Culture & Communities. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Ruth Burgess, Head of Libraries and Information Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 351315  
ruth.burgess@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 9 Feb 2016 in respect of the following:

**TITLE:** Capital Budget 2016/17

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To recommend to Council the annual budget.

**ISSUE REFERENCE:** I052738

**FIRST PUBLISHED:** 6 March 2015

The Executive will be considering a report prepared by the Borough Treasurer. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Alan Nash, Borough Treasurer Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352179 alan.nash@bracknell-forest.gov.uk, Calvin Orr, Chief Technical Accountant Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352125 calvin.orr@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.



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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 9 Feb 2016 in respect of the following:

**TITLE:** Revenue Budget 2016/17

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To recommend to Council the annual budget.

**ISSUE REFERENCE:** I052628

**FIRST PUBLISHED:** 27 February 2015

The Executive will be considering a report prepared by the Borough Treasurer. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Alan Nash, Borough Treasurer Corporate Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352179 alan.nash@bracknell-forest.gov.uk, Arthur Parker, Chief Accountant Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352158 arthur.parker@bracknell-forest.gov.uk.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 8 Mar 2016 in respect of the following:

**TITLE:** Binfield Learning Village: Appointment of School Sponsor

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

To agree the school sponsor to recommend to the Department for Education for the proposed all-through Binfield Learning Village.

**ISSUE REFERENCE:** I056119

**FIRST PUBLISHED:** 1 September 2015

The Executive will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Graham Symonds, Policy and Commissioning Manager Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 354067 [graham.symonds@bracknell-forest.gov.uk](mailto:graham.symonds@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive Member for Children, Young People & Learning is to be asked to make a non-key decision on 10 Mar 2016 in respect of the following:

**TITLE:** Amen Corner North: Appointment of School Sponsor

**SERVICE AREA:** Children, Young People and Learning

**PURPOSE OF DECISION:**

To agree the school sponsor to recommend to the DfE for the proposed Amen Corner North primary school.

**ISSUE REFERENCE:** I056042

**FIRST PUBLISHED:** 27 August 2015

The Executive Member for Children, Young People & Learning will be considering a report prepared by the Director of Children, Young People & Learning. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Graham Symonds, Policy and Commissioning Manager Children, Young People & Learning, Time Square, Market Street, Bracknell, RG12 1JD Tel: 01344 354067 [graham.symonds@bracknell-forest.gov.uk](mailto:graham.symonds@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Children, Young People & Learning in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive Member for Transformation & Finance is to be asked to make a non-key decision on 31 Mar 2016 in respect of the following:

**TITLE:** Financial Reporting Process (Budget Book 2016/17)

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To approve the Council's "Cash" Budget Book for 2016/17

**ISSUE REFERENCE:** I052927

**FIRST PUBLISHED:** 16 March 2015

The Executive Member for Transformation & Finance will be considering a report prepared by the Borough Treasurer. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Arthur Parker, Chief Accountant Corporate Services - Finance, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352158 [arthur.parker@bracknell-forest.gov.uk](mailto:arthur.parker@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive Member for Transformation & Finance in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 12 Apr 2016 in respect of the following:

**TITLE:** Corporate Asset Management Plan - Annual Update

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

The Executive to agree the Council's Corporate Asset Management Plan.

**ISSUE REFERENCE:** I056853

**FIRST PUBLISHED:** 13 October 2015

The Executive will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Steven Caplan, Chief Officer: Property Corporate Property, 3rd Floor, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352474 [steven.caplan@bracknell-forest.gov.uk](mailto:steven.caplan@bracknell-forest.gov.uk).

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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**NOTICE OF NON-KEY DECISION**

Notice is hereby given that the Executive is to be asked to make a non-key decision on 12 Apr 2016 in respect of the following:

**TITLE:** Home to School Transport and Occasional Transport Services

**SERVICE AREA:** Corporate Services

**PURPOSE OF DECISION:**

To approve the contract award for Home to School Transport and Occasional Transport Services.

**ISSUE REFERENCE:** I056356

**FIRST PUBLISHED:** 11 September 2015

The Executive will be considering a report prepared by the Director of Corporate Services. A copy of the report and any other documents will be available for inspection at Easthampstead House, Town Square, Bracknell, RG12 1AQ.

Further information can be obtained from Steven Caplan, Chief Officer: Property Corporate Property, 3rd Floor, Easthampstead House, Town Square, Bracknell, RG12 1AQ Tel: 01344 352474 [steven.caplan@bracknell-forest.gov.uk](mailto:steven.caplan@bracknell-forest.gov.uk).

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Commercially sensitive information in respect of pricing.

**NB:** The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by the Executive in Democratic Services, Easthampstead House, Town Square, Bracknell, RG12 1AQ or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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